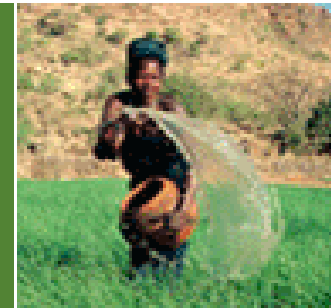




Food-N-Co  
1st Training, 12th July 06

# Food-N-Co

**Cooperation Network  
of National Contact Points  
with a special focus on Third Countries  
in the areas of Food Quality and Safety  
and Food, Agriculture and Biotechnology**



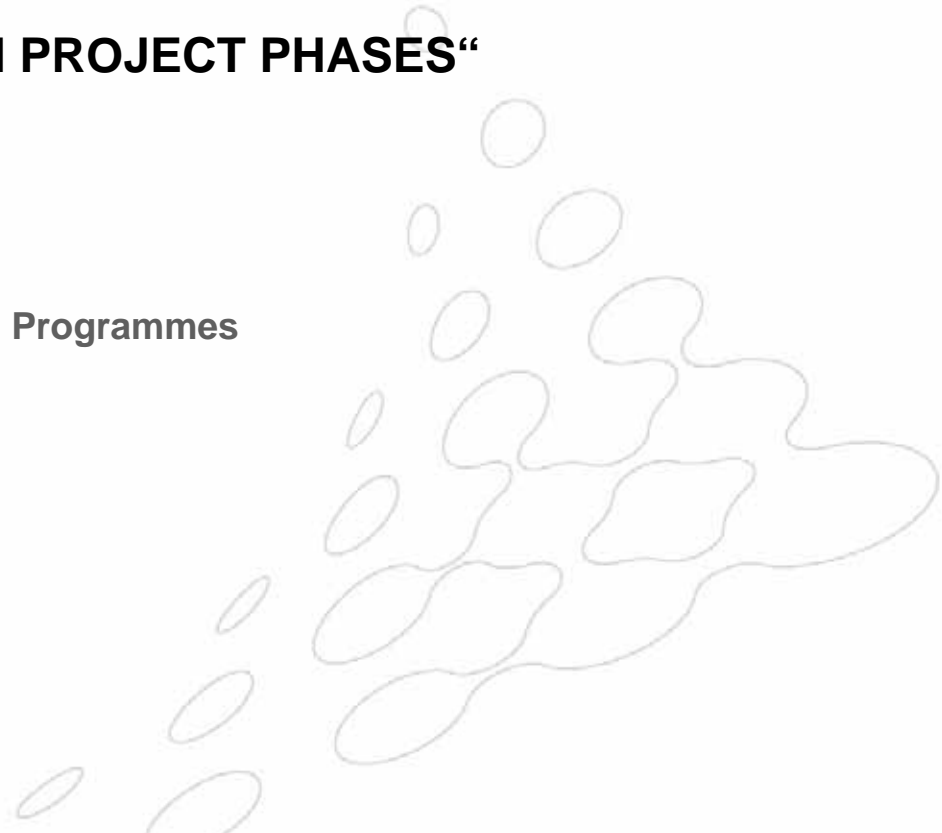


**The life cycle of a FP project:**

**„INTRODUCTION TO THE MAIN PROJECT PHASES“**

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+43(0)57755 - 4101

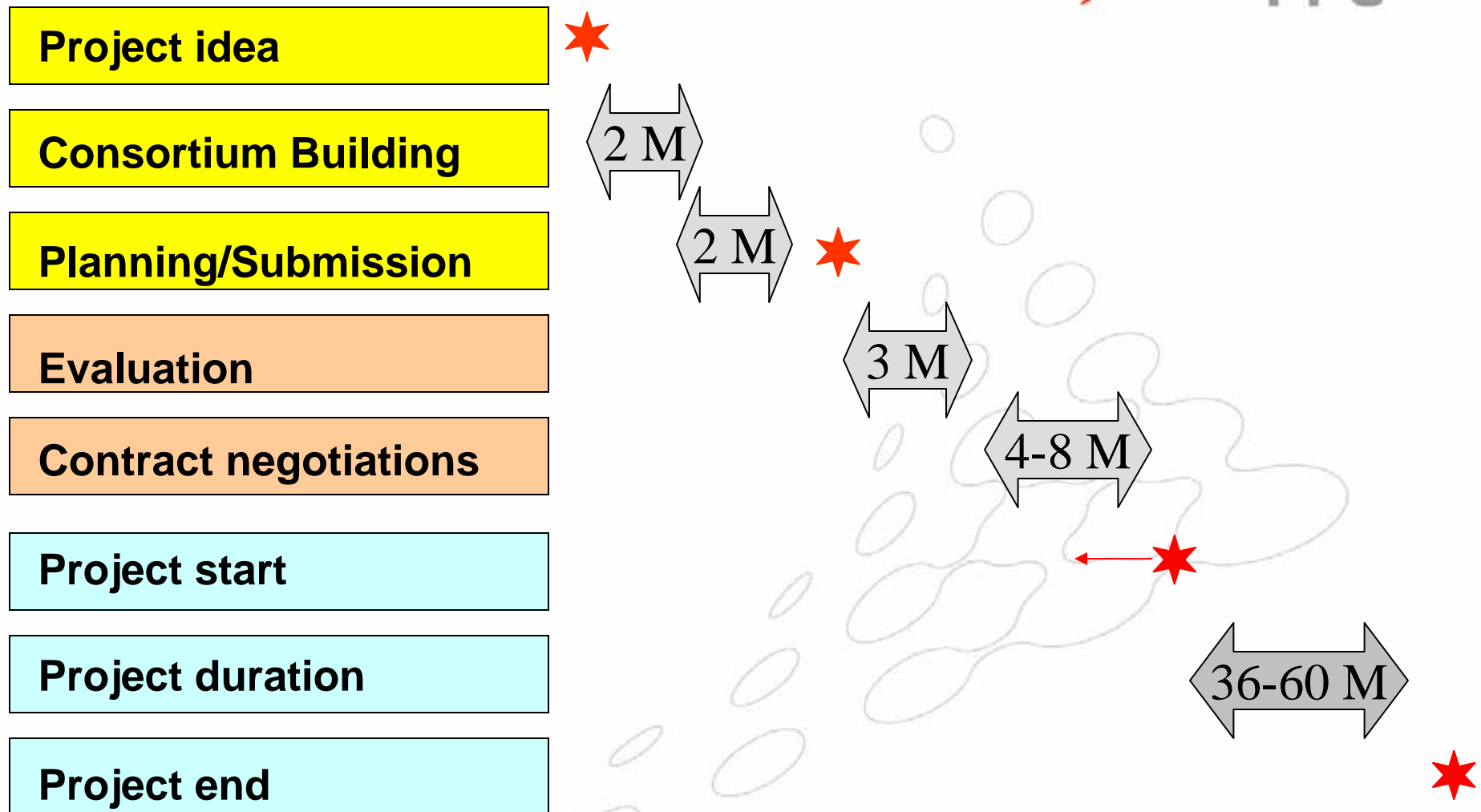
FOOD N CO 1st Training session  
July 12th, 2006, Brussels



**Food-N-Co**



# Phases of an EU-RTD Project and Time planning



## The project idea.....



- ⇒ IS IT INNOVATIVE?
- ⇒ DOES IT REQUIRE TRANSNATIONAL COOPERATION?
- ⇒ WHAT IS THE EU-ADDED VALUE?
- ⇒ IS A CALL OPEN? IS THE IDEA IN LINE WITH THE TOPICS OF THE WORKPROGRAMME?
- ⇒ REFLECT ON THE BENEFITS/CHALLENGES/COSTS OF PARTICIPATING IN AN EU FP Project
- ⇒ IS YOUR IDEA SUPPORTED BY YOUR ORGANISATION?
- ⇒ DO YOU HAVE SUFFICIENT OWN RESSOURCES?  
(Coordinator/Partner)

## Benefits

- Attractive funds – providing additional resources
- Innovative projects with excellent scientific/technological partners
- Orientation on new developments
- Opening up of new markets
- Providing critical mass while sharing the risks
- Development of European Networks, contacts, personal friendships
- Contributing to your image and reputation

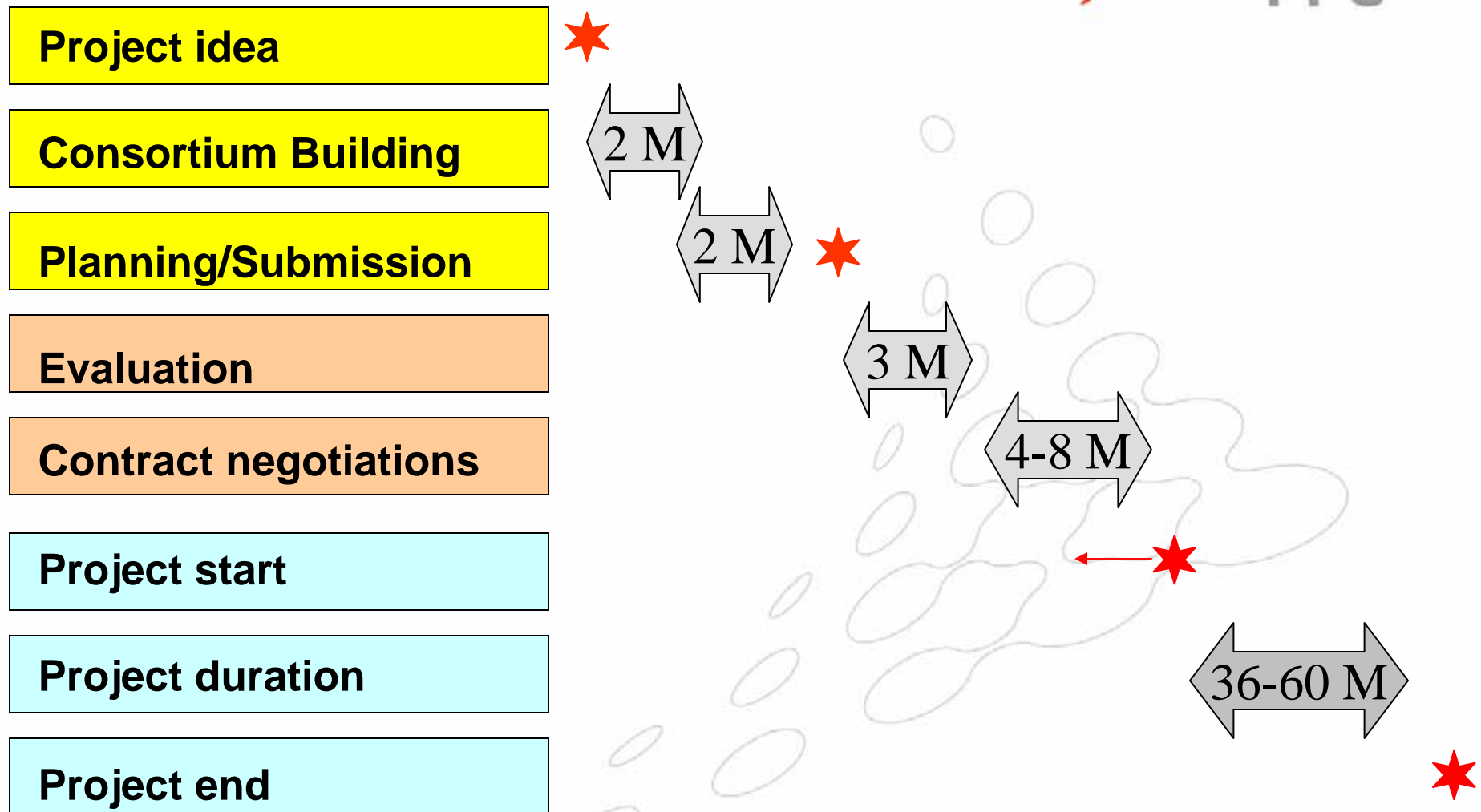


## Challenges

- Time to project start!
- Complexity in organisation – time and resources needed for communication/management
- Not sure if funded
- Dependency on performance of partners
- Cultural context

- Ensure that your activity is supported by your own organisation!
- Take into account potential support schemes f.e. grants for proposal writing

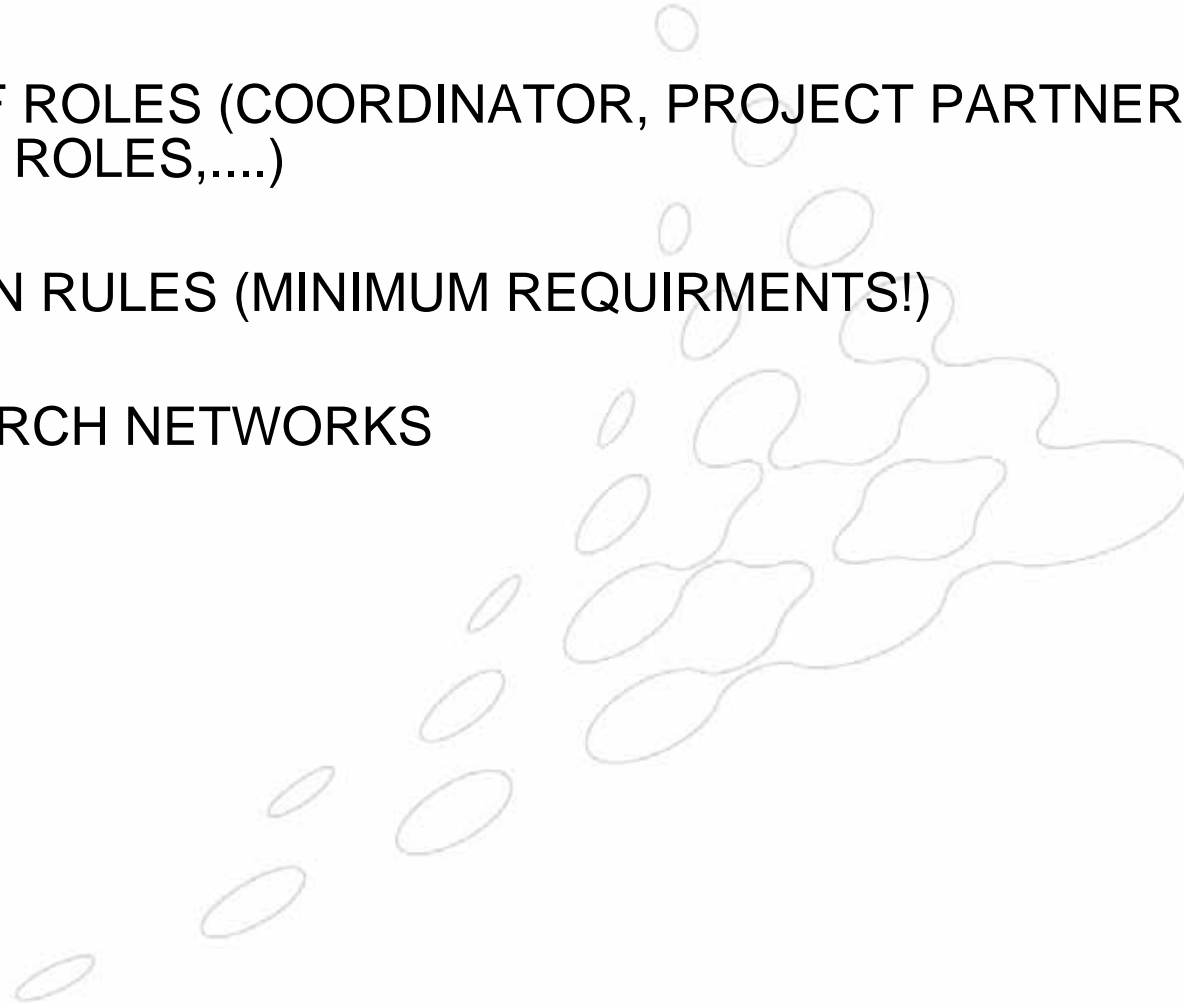
# Phases of an EU-RTD Project and Time planning



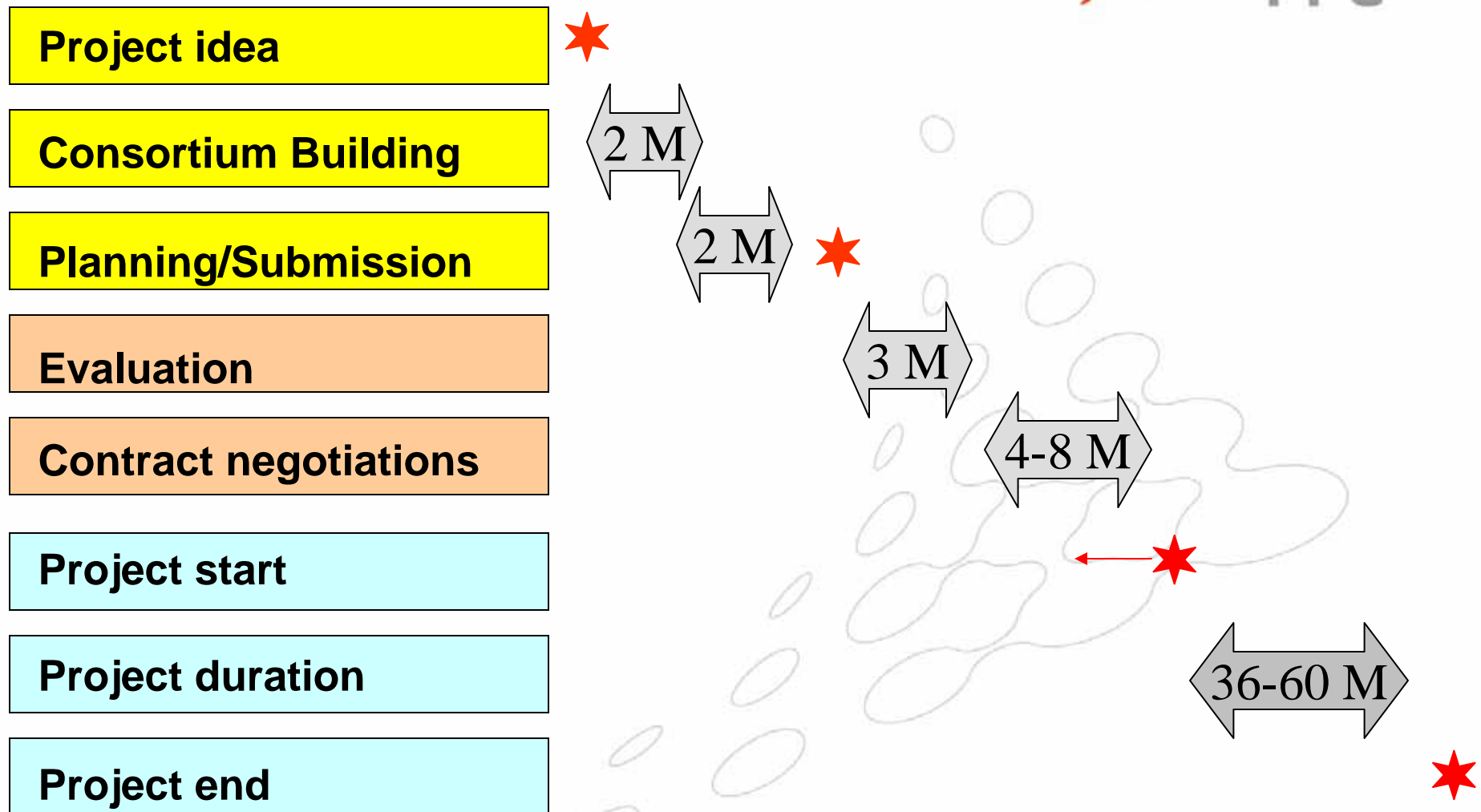
# CONSORTIUM BUILDING



- ⇒ PUTTING TOGETHER A FULLY INTEGRATED AND BALANCED CONSORTIUM IN LINE WITH THE PROJECTS OBJECTIVES
- ⇒ DEFINITION OF ROLES (COORDINATOR, PROJECT PARTNER, MANAGEMENT ROLES,.....)
- ⇒ PARTICIPATION RULES (MINIMUM REQUIRMENTS!)
- ⇒ PARTNER SEARCH NETWORKS



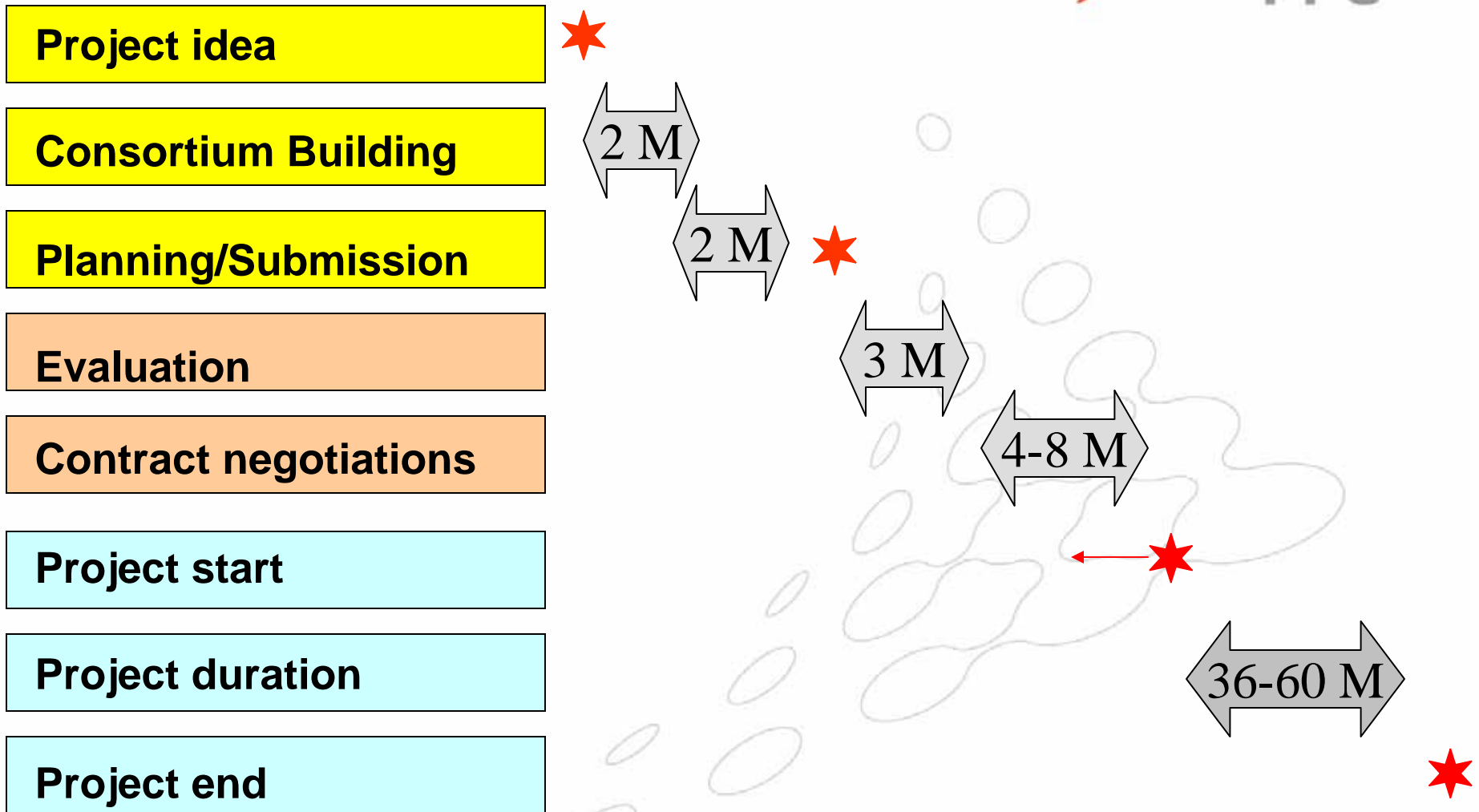
# Phases of an EU-RTD Project and Time planning



## Detailed project planning/submission

- ⇒ DEFINITION OF DETAILED SCIENTIFIC CONTENT AND STRUCTURE OF THE PROJECT (clear objectives and expected results, workpackages, impact, relevance,...)
- ⇒ DEFINITION OF ORGANISATION OF MANAGEMENT (Decision making structure, management organisation chart, communication,...)
- ⇒ COST PLANNING
- ⇒ ELABORATION OF ALL DETAILS REQUIRED FOR WRITING THE PROPOSAL AND SUBMITTING IT (Exploitation, dissemination, policy context, various information from project partners → forms,...)
- ⇒ PROPOSAL WRITING (GUIDE FOR PROPOSERS!)
- ⇒ ELECTRONIC SUBMISSION
- ⇒ KNOWING ALL BASIC RULES AND DOCUMENTS NECESSARY (financial and legal rules, guide for proposers, model contract etc.)

# Phases of an EU-RTD Project and Time planning

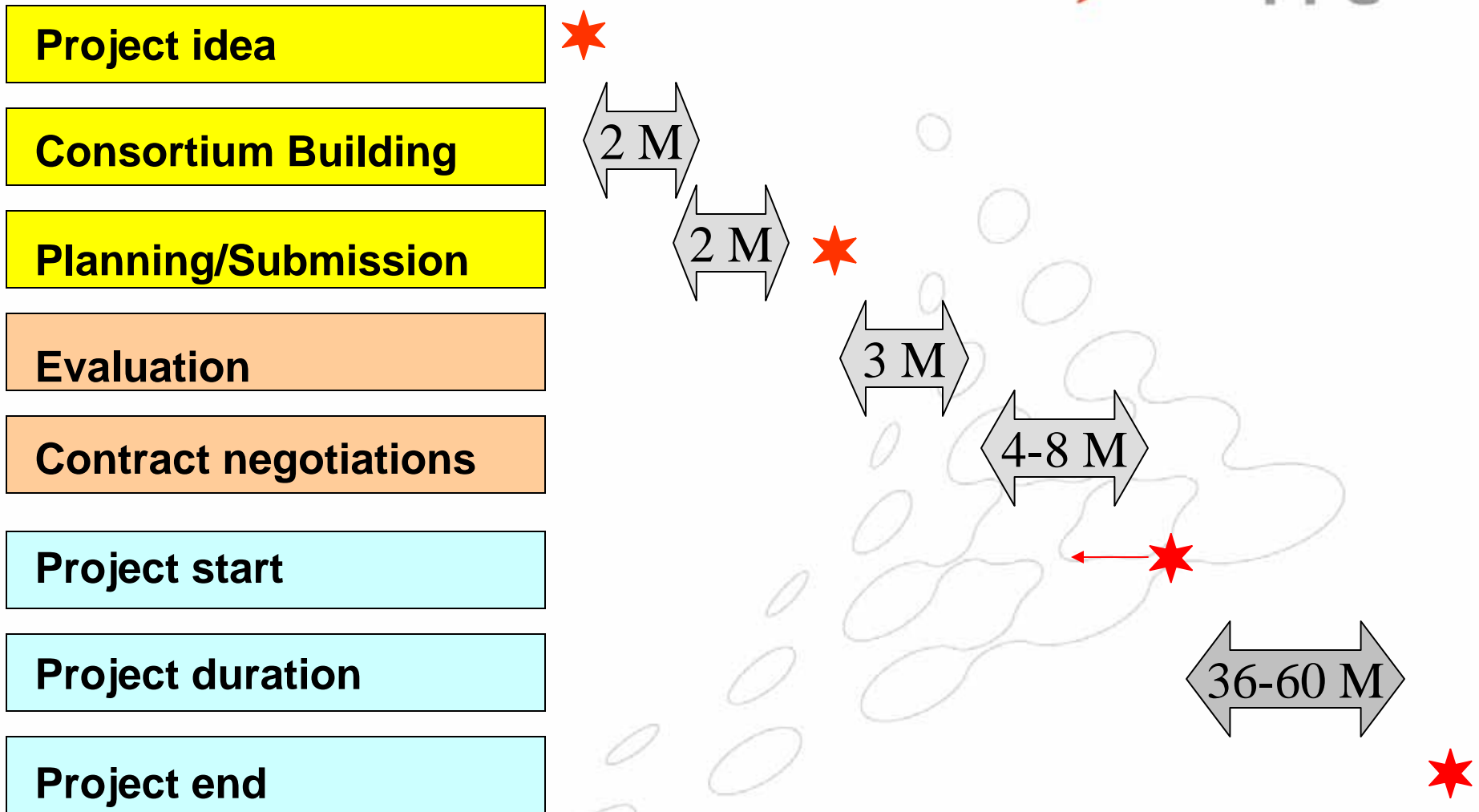


# Evaluation



- ⇒ Organised by the EUROPEAN COMMISSION
- ⇒ Through INDEPENDENT EXPERTS from all over the world (registration through database, selection through the EC, rotating system,.....)
- ⇒ REMOTE EVALUATION (EVALUATION GUIDELINES)
- ⇒ CONSENSUS MEETINGS moderated by Scientific Officers
- ⇒ RANKING LIST/(RESERVE LIST)/REJECTED PROJECTS + Evaluation Summary reports
- ⇒ APPROVAL BY PROGRAMME DELEGATES
- ⇒ WHOLE PROCESS IS MONITORED BY AN OBSERVER

# Phases of an EU-RTD Project and Time planning

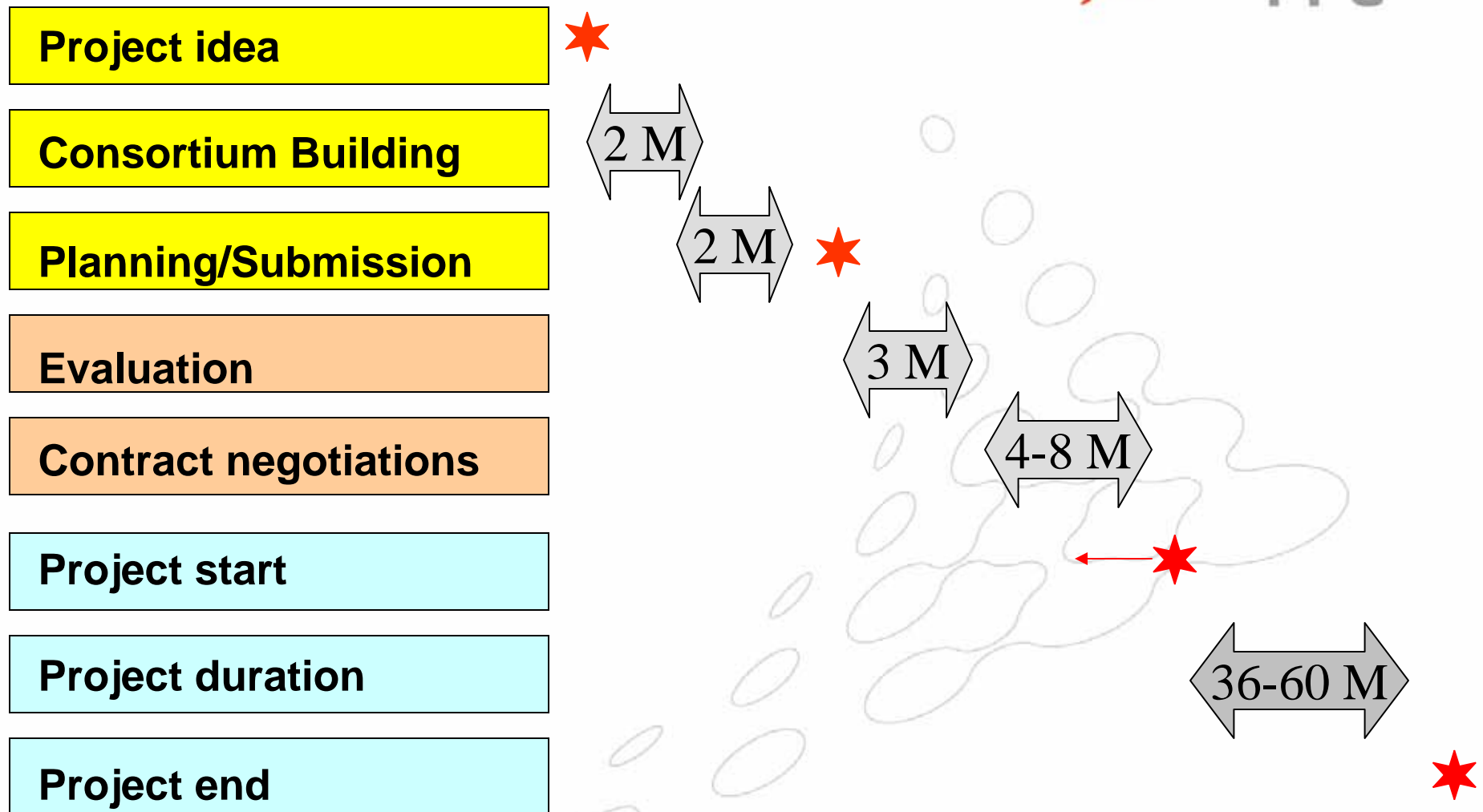


# Contract negotiations



- ⇒ Contract between project consortium and European Commission
- ⇒ Core contract + Annexes (f.e. technical annex)
- ⇒ Recommendations in Evaluation summary report, potential budget cuts
- ⇒ Definition of start date
- ⇒ Provision of contract preparation forms of all participants
- ⇒ Guide for contract negotiations

# Phases of an EU-RTD Project and Time planning



## Project start

- ⇒ Kick-off meeting, provision of all administrative procedures, clarification of objectives and roles in the project, creation of trust among the participants,...

## Project implementation

- ⇒ Fulfilling of projects workplan (deliverables)
- ⇒ Reporting/Cost statements

## Project end

- ⇒ Reflecting on results, evaluating the team
- ⇒ Planning of following projects



**Thank you for your attention!**

